



Remote Assessment Parent/Guardian Agreement: *Cognitive Abilities Test*

March 29, 2021

Dear Parents/Guardians of 7th Grade Students,

Assessments are the most effective way to demonstrate what students have learned. Through testing we can identify students' strengths and weaknesses, gaining insights into their academic achievement, abilities, and learning needs.

As we enter into a new era of teaching and learning we have decided the best way to assess the learning needs of students and maintain student safety is to establish a remote testing protocol. Working with our testing partner we will administer tests remotely in students' homes. Your student is scheduled to take the *Cognitive Abilities Test* for Gifted and Talented Identification on April 14th, 2021 at 8:30–9:00 am Student Wellness/Community Meeting.

To administer the Test and ensure its integrity, Anne Arundel County Public Schools has selected Google Meet to monitor students while they are taking their online assessment. Google Meet will use the built-in webcam and microphone of your student's computer to monitor and record the student's progress while taking this assessment at home. **Students are required to keep their cameras on during testing. In fact, turning cameras off will invalidate the test, thus removing your student's eligibility in Gifted and Talented Identification. Please stress the importance of this with your student prior to testing.**

To be effective, remote testing requires that we adhere to strict confidentiality and privacy obligations with respect to student data. See the AACPS technology use and security regulation [here](#).

Remote testing also requires that parents and students adhere to a strict code of conduct. Prior to student testing we ask that you please read and sign the following.

As your student's adult supervisor, you are responsible for ensuring the following:

- A quiet and distraction-free testing environment for your student. Remove all textbooks, calculators, mobile devices, and other educational materials.
- Tests are only to be taken by the assigned student.
- Students are not to receive assistance on tests from any individual or resource (textbook, internet site, cell phone texting, etc.) while testing.

The test content provided to your student must be treated as secure and confidential.

- We ask that only the student have visual access to the assessment given.
- Photographs, photocopies, screen captures, verbal discussions, written comments, or other reproduction of any portion of the assessment are NOT permitted – before, during

or after testing. These activities are considered a breach of copyright and will be treated as such.

Students may be required to retake a test if there are concerns and/or indicators including, but not limited to:

- The student did not spend adequate time to perform the assigned task.
- The student did not follow recommended procedures.
- The student may have been assisted during the assessment in a manner that was not specifically permitted.
- The results may not have been the student's own work.

The determination of whether a student needs to retake a test is at the sole discretion of the teacher and/or school administration.

Confirmation of Agreement

I confirm that:

- I am the parent or legal guardian of the student.
- I consent to my student participating in the remote administration of the assessment using the platforms and processes specified by school administration.
- I have fully read, understand, and agree to abide by the test security and testing practices found online in the Riverside Insights [Test Disclosure Policy](https://www.riversideinsights.com/support/policies) at [riversideinsights.com/support/policies](https://www.riversideinsights.com/support/policies) and understand that they apply to my student and to myself.
- I understand and agree to follow all policies and procedures specified for this assessment.
- I further acknowledge that my signature, verbal consent, or electronic signature is legally binding.