



CHESAPEAKE SCIENCE POINT PUBLIC CHARTER SCHOOL

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Dwight L. Jefferson

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September 11th, 2020

Hello Parents/Guardians,

I hope my letter finds you well. At some point this week, your student should have had a conversation with you about the Code of Conduct and AACPS Student Handbook. It was brought to my attention that there was some confusion around the signature requirement. Parents, you do not have to sign the document. Once you and your student have together reviewed the handbook, please download the Code of Conduct Acknowledgement form, fill in your name, your student's name, save it to your computer/laptop, and then email it to jcalvert@mycsp.org. If you are unable to email it, you may fax it to 443-757-5280, attention June Calvert.

At the end of reading the Student Handbook, parents/guardians should download **The Acknowledgement of the Student Handbook form**. (This is a fillable PDF form).

Instructions on downloading and filling out this PDF fillable form:

- **Click download the document at the bottom of the document on the left and open the pdf directly in Acrobat or Acrobat Reader.**
- **Fill out the fillable fields (Name, Teacher, Date) on the form. You do not have to electronically sign the form.**
- **Save the document to your computer.**
- **The form should be faxed, mailed, scanned or e-mailed to jcalvert@mycsp.org**

Link to the Acknowledgement of the Review of the Student Handbook Form:

<https://www.aacps.org/handbookacknowledgement>

Respectfully,

Dwight L. Jefferson
Principal