## HOW TO ACCESS PGCPS GMAIL,

## **GOOGLE CLASSROOM & GOOGLE MEET**

1. Open web browser (Internet Explorer, Google Chrome, Mozilla Firefox or Safari) then type <u>www.pgcps.org</u>. **Google Chrome is highly** recommended to use. Click GMAIL.



2. Enter your PGCPS computer username and password then click "Login".

PGCPS	Prince George's County Public Schools Google Mail
USERNAME: PASSWORD:	Login »

ALERT: New DROPBOX Phishing emails have been sent to members of our organization

## 3. Once logged in, email messages will be displayed.



## 4. To view Google Suite (Apps), click this icon



5. For first time Google Classroom user, this page will be displayed. Click "Continue" then select "I am a Student". <u>If you do not see</u> <u>this page, go to Step 6.</u>



6. To join a class, click the (+), enter "Class Code" then click "Join".

≡ Google Classroom



