



August 2, 2021

Dear Students, Parents, and Guardians,

Welcome back! I hope you all had a great vacation and are looking forward with enthusiasm to the new school year.

On Friday, September 3, 2021, CMIT Academy North Middle School will host a student orientation for ALL students. We understand that many of our students are not familiar with the hallways and classrooms of CMIT Academy and this will provide an opportunity for them to become familiar with the facilities and meet their teachers before the official first day of school. Orientation will be a full day where participating students will receive their schedules and visit their classes where they will be provided with introductory activities. Student Orientation is not required, and attendance nor grades will be recorded.

The first official day of school for all students is Wednesday, September 8, 2021. Arrival time begins at 8:05 am and pick-up time begins at 2:55 pm. The students will be welcomed by Administration, receive a PGCPS Code of Conduct presentation, receive their schedules, and meet their teachers and classmates.

Face masks are required for all students, staff, and visitors. Students must have a mask to enter and it must be worn throughout the day. Students that forget their mask will have a disposable mask provided to them.

As the new school year approaches our Front Office has been receiving many calls with questions. Please see the information below to aid in any questions you may have. I look forward to a productive and educational school year and partnering with parents to make it a positive experience for all stakeholders. Enjoy your last weeks of Summer!

Communication

We are pleased to have you as partners in this educational year. As the year progresses, and as you become either more informed or more puzzled, we encourage you to call the school and talk with those who might be of help. If your question deals with in-class events, grades, or curriculum please ask to speak with the teacher. Teacher contact information will be provided to you on the student's syllabus, as well as, on our school website at https://cmitacademy.org/middleschool/faculty. We always encourage parents and students to call our Main Office to be directed to the appropriate personnel at any time. Our Main Office phone number is 301-350-6051.

Each Sunday a Newsletter is published and emailed to parents and students. Please review this newsletter with your scholar to promote them being informed citizens in the CMIT community. The newsletter often has information pertaining to Teacher of the Month, Student of the Month, class projects, assessment dates, clubs, athletics announcements, and other activities.

Additionally, we strongly encourage all parents to activate their Family Portal account and keep their contact information up to date. <u>The Family Portal</u> allows parents to get timely updates through email,



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text, and robocall. In the case of an emergency this is PGCPS' method of communication, so it is vital that parents are enrolled.

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Arrival/Departure Routine

Please see the attached map of the driving routes and drop-off/pick-up locations. <u>Please note: All parents, carpooling or individuals, must drop-off and pick-up in the rear of the building</u>. The side parking lots are designated for high school overflow and commercial vans/buses only. Only students that ride on a commercial van or bus will be permitted to exit to the side parking lot.

Everyone will become more accustomed to the drop-off and pick-up routine as the school year progresses. The process will become more and more efficient. Typically, by the third week all vehicles are gone within 10 minutes.

Please be patient and follow the instructions from those directing traffic. No one's time is more valuable than the safety of OUR children. Yes, they are all OUR children, and it takes all of us, faculty and parents, working together to ensure a safe environment at all times.

School Supplies

Students will only need writing utensils and paper the first week of school. Teachers will provide a syllabus on the first day of class that will include their supply list. In the meantime, pens, pencils, a pencil pouch, composition journals, and loose-leaf paper is always needed and will not be wasted should you purchase in an effort to take advantage of back-to-school sales.

<u>Uniforms</u>

Uniforms are required on the first day of school. Students should be dressed in their orange or blue polo shirt, khaki or navy-blue slacks/shorts/skirt, black belt, and ALL black shoes. Students will need a CMIT PE shirt and shorts for PE class as well as a CMIT oxford shirt and blue tie for special occasions.

Respectfully,

Andrew Brauer Principal