

# HOW TO TAKE A PORTRAIT AT HOME

## DO

- Utilize good, even, natural lighting
- Photograph him/her on a clean background
- At top: leave 6 inches or so above head
- At bottom: include student shoulders
- Submit a high quality/resolution photo

## DON'T

- Use filters
- Have a busy background
- Crop the top of the head off
- Crop too close to their neck at the bottom
- Have a bunch of empty space above student's head
- Have shadows on student's face or too bright of a light in student's face - be aware of lighting when taking the photo

### EXAMPLES:



**YES!**

Good lighting, proper crop, clean background



**NO!**

Shadows / bad lighting



**NO!**

Bad crop, not looking at camera, poor lighting



**NO!**

Too far away, distracting background