



7321 Parkway Drive South, Hanover, MD 20176
Conference Room
mycspptsoboard@googlegroups.com

PTSO Meeting Minutes

November 2, 2017 @ 7:00 PM

- Welcome
 - PTSO Board members in attendance:
 - President - Davette Phifer
 - Co-Vice Presidents - Bee Azan and Dave Blackburn
 - Treasurer - Jigar Mehta
 - Secretary - Stephanie Parks
- High School SGA President, Noor E., reported on Homecoming. The event was a success, but food ran short. The SGA is currently working on Harvest for the Hungry and Earthfest planning.
- Middle School SGA Advisor, Ms. Bradley, gave remarks. The proposed date for the Middle School dance is now Dec 1st (6-9PM). This date still needs to be approved. Volunteers will be needed to chaperone the event and to provide food donations. The PTSO voted to approve Ms. Bradley's suggestion for a reasonably priced DJ.
- CLF Board President, Mr. Lancaster, and his wife attended and gave remarks. A Town Hall meeting will be held in December to discuss upcoming election of school board members. Involvement from the CSP family was encouraged. CLF has been trying to expand in AACo, but has been denied. Currently working to determine where to go in the next 5 years. Possibilities include opening a K-5 school and splitting up the MS and HS. Looking to open communication with parents for ideas and help.

- Finance budget update
 - o Balance: \$4624
 - o Spending for the current year includes:
 - Purchase of Agenda books for all students
 - Orientation/Staff Welcome Back/PTSO meeting
 - Movie License (PTSO paid for 1/2)
 - Chick-fil-A platters for Homecoming
 - Star Student Reception snacks
- Upcoming Events
 - o Movie Night, tentatively scheduled for January
 - In need of parent volunteers; 1 adult for every 10 students.
 - 3 parents have completed an online Chaperone/Volunteer background investigation. This form can be accessed on the AACPS website under the tab labeled Families.
 - Need volunteer commitment by December 1st
 - o Harvest for the Hungry
 - PTSO voted to donate \$200. This is double last year's PTSO contribution.
- Fall Fundraiser
 - o Save Around Coupon Book sales will start the week before Thanksgiving
 - o Need Volunteers Nov 9th at 6:30 in the Media Center to help collate packets
 - o Need a volunteer Nov 13th from 8:30-10:30 AM to hand out packets to students Open Discussion
- Open Discussion
 - o Parent and Student comments
 - The current lunchtime routine, where each table is called up in turn, does not leave some students adequate time to finish their lunch.
 - There is a desire by the students and parents to have some recess time granted.
 - It was suggested to update the school supply lists as some supplies that are on this year's list have not been used or asked for.
 - It was suggested to include the PTSO minutes in an all-school mail
 - Parent-teacher conference times should be limited to a maximum of 15-20 minutes to allow reasonable waiting times for parents in queue.

- There is a desire for a music program in the school. Due to limited resources, it is not possible to hire a full time music teacher, but perhaps it would be possible to hire someone to run an after-school music club.
- o The PTSO is looking for parties interested running for board positions for the 2018-2019 school year. Early engagement will allow for continuity of leadership through the transition.
- o Lockheed Martin Outreach. Lockheed Martin has expressed interest in meeting with CSP Department Chairs to determine how best they can integrate their outreach efforts with the current school curriculum. Bee Azan has made attempts to connect LM with school administration. Information has been sent to Ms. Valencia (Math Dept. Chair) and Mr. Vidalia (Science Dept. Chair). Mr. Lancaster took an action to reach out to LM to help ensure CSP can capitalize on this opportunity.
- o The bus company was invited to attend the meeting but declined. They requested that questions be provided in advance and the company will respond either in writing or possibly at an upcoming PTSO meeting.
 - There are concerns that the bus company isn't adequately responding to parent concerns regarding safety at the bus stops.
 - Also, it was suggested that CSP and the bus company review plans to deal with in-route emergencies and/or accidents. Procedures should be in place to ensure parents are notified of in-route emergencies in a timely manner.