



7321 Parkway Drive South, Hanover, MD 20176
Conference Room
mycspptsoboard@googlegroups.com

PTSO Meeting Minutes

May 3, 2018 @ 7:00 PM

- PTSO Board members in attendance:
 - President - Davette Phifer
 - Co-Vice Presidents - Bee Azan and Dave Blackburn
 - Treasurer - Jigar Mehta
 - Secretary - Stephanie Parks
- Finance budget update
 - Balance: \$4,859.00
 - Income not yet entered in Financial Budget
 - \$60.00 - Box Tops for Education
 - Expenses not yet entered into Financial Report:
 - \$940.00 - Staff and Senior gift (USB lanyard)
 - \$42.00 - Middle School Dance (chips & cookies)
 - \$18.98 - Star Student recognition (Dunkin donuts)
 - \$14.23 - PTSO meeting snacks
 - Projected Expenses:
 - \$300.00 - SAW breakfast
 - \$528.00 - SAW lunch
 - \$100.00 - SAW Friday sweet treats
 - \$20.00 - 8th grade Awards Ceremony (cake)
 - \$37.10 - Senior graduation and breakfast (paper products)

- \$TBD - water bottles and coolers for CSP athletics
- Upcoming Events
 - Staff Appreciation Week, May 7-11, 2018
 - Monday, May 7 - PTSO volunteers will prepare and serve breakfast for 55 staff members. Serving volunteers will be at CSP from 7-8AM.
 - Medaney Roberson: prepare quiche and orange juice + sparkling cider 'mimosas' – Dee will confirm
 - Chalissa Taylor: yogurt, cut fruit – Dee will confirm
 - Dee Phifer: coffee and paper products
 - Bee Azan, Stephanie Parks, Medaney Roberson will serve staff
 - Tuesday, May 8 - CLF will provide staff lunch
 - Wednesday, May 9 - PTSO will provide catered lunch from Mamma Lucia @ 11:00AM.
 - Thursday, May 10 - Administration will provide staff lunch??
 - Friday, May 11 - PTSO will provide sweet treats (Costco)
 - Thank you cards from the students will go in the Teacher's Lounge
 - Bee has purchased and packaged teacher/staff gifts: CSP-themed USB lanyards with note of gratitude and candies
 - PTSO sponsoring 'Best Categories' contest. Students are voting for Best Teacher in 5 categories (Most Funny, Coolest, Best Dressed, Friendliest, and Most Encouraging). Winners in each category will win a \$10 gift card. Voting ends May 4th.
 - Prom, May 18, 2018 @ 6:30
 - There have been no requests for PTSO support.
 - Earth Fest, June 1, 2018
 - Donations were requested from the CSP community. Dee will send out the list. Volunteers have also been requested to man stations during the event. Food trucks will be on site.
 - 8th Grade Graduation, June 14th, 2018
 - PTSO will provide a cake.
 - Graduation, May 29, 2018 @ 6:00 at Meade High School
 - PTSO will provide 300 cupcakes, napkins, and water bottles. Dave will order cupcakes - half chocolate, half vanilla with graduation decorations and deliver to Meade HS.
 - PTSO will donate \$500 toward the guest speaker fees.
 - PTSO will provide paper products for Senior Breakfast. Dee has already purchased.

- PTSO will provide senior gift - same USB lanyard as staff appreciation gift

- PTSO elections
 - No reply on PTSO elections.
 - Dee has volunteered to stay on, but we need to get interest for succession of new officers.
 - If no commitment for replacement officers continues, PTSO will eventually dissolve.
- Teacher requests
 - Ms. Goma is trying to raise \$500 for access to \$10,000 worth of ebooks for the 2018-2019 school year. The PTSO will revisit this request in June after all 2018 expenses are accounted for.
- Open discussion
 - Parents suggested expanding the Teacher Superlative categories for next year's Staff Appreciation Week activities
 - Feedback on prior 8th Grade Promotions was that teachers appeared to leave the school too quickly, not leaving students family with the opportunity to say goodbye. Would like to ensure there is staff support this year and that teachers stay for a reasonable amount of time after the ceremony has concluded.
 - Parents asked about follow-up meeting to the Town Hall meeting held earlier in the year.
 - Parents expressed concern that no teachers are attending PTSO meetings. There was considerable discussion regarding the desire to have regular meeting attendance by the principal and teachers. Several members believe that general attendance would improve with regular participation by the principal and teachers.
 - Parents desiring more specifics on CSP finances, administration, discipline, etc. were encouraged to also attend CSP Board Meetings. The next CSP board meeting is May 17th.
- Upcoming PTSO meeting tasks (Need to set a summer meeting date)
 - Support for new parent orientation
 - Fundraising for 2018-2019 school year
 - Bee will look into advertising on-line for new board members

PTSO Meetings

Meetings are held in the CSP Conference Room

CSP Board Meetings

May 17th, 2018 @ 7pm

*All meetings are located at CSP